

Gama Aviation Plc Business Aviation Centre, Farnborough Airport, Farnborough, Hampshire, GU14 6XA, GB

25 April 2017

Dear Shareholder

#### Request to send or supply documents and information via a website and in electronic form

This document is important and requires your immediate attention. If you are in any doubt as to what action you should take, you are recommended to seek your own financial advice from your stockbroker or other independent adviser authorised under the Financial Services and Markets Act 2000.

This letter accompanies the notice to members of the annual general meeting (Notice) of Gama Aviation Plc (Company) to be held on 25 May 2017 at Business Aviation Centre, Farnborough Airport, Farnborough, Hampshire GU14 6XA. As you will see from one of the resolutions set out in the Notice, the Company is seeking members' consent to send or supply documents and information (Documents and Information) to them in electronic form and via a website.

Increased use of electronic communications over the past year has delivered savings to the Company in terms of administration, printing and postage costs, as well as speeding up the provision of information to shareholders. The reduced use of paper will also have environmental benefits.

#### Supply of Document and Information via a Website

Under the provisions of the Companies Act 2006, we are also required to ask you individually to confirm your agreement to the Company sending or supplying the Documents and Information to you as a member of the Company via www.gamaaviation.com (Website).

Assuming that the resolution to permit electronic shareholder communications (as set out in the Notice) is passed by members on 25 May 2017, if we do not receive a response from you within 28 days of the date of this letter or you have not registered online to receive electronic communications (please see 'Action to be taken' section for how to register online), then you will be taken to have agreed (under paragraph 10 of Schedule 5 to the Companies Act 2006) that the Company may send or supply the Documents and Information to you via the Website. Therefore, if you agree to the Company sending or supplying the Documents or Information to you via the Website, you need take no further action in relation to this part of the letter. If you would prefer to receive the Documents and Information in paper form rather than via the Website, you will need to let us know by completing the reply slip at the end of this letter and returning it to the Company at the above address.

We will notify you when the Documents and Information are available to access on the Website and we will provide you with:

- / The address of the Website.
- / The place on the Website where the Documents and Information may be accessed.
- / Details of how to access the Documents or Information.

If the Company is required to restrict the sending of any Documents or Information to any shareholders within the European Economic Area (EEA), for example due to the local laws of the EEA country in which the particular shareholders are resident or otherwise located, we will not be permitted to use electronic means to communicate with any shareholders holding shares of the same class as those shareholders within the EEA. In any such case, we will send you hard copies of the Documents or Information.

#### Sending Documents and Information in electronic form

Unless you have previously done so, please also confirm your agreement to the Company sending or supplying the Documents and Information to you in electronic form and please provide your electronic address, for example an e-mail address, by registering online (please see 'Action to be taken' section for how to register online).

Please note that there may be particular circumstances in which the Company needs to send Documents or Information to you in hard copy rather than by the Website or e-mail, in which case the Company reserves the right to do so.

#### Action to be taken

Once again, unless you have already done so please register online for electronic communications. Registering for electronic communications is done via Shareview, a secure internet based platform provided by our Registrar, Equiniti Limited, for these purposes. Just go to www.shareview.co.uk and follow the 'Register' link in the top left corner. You will need your Shareholder Reference Number, select 'electronic' as your preferred method of delivery of Company communications and provide your email address

If you would prefer to receive the Documents and Information in paper form rather than via the Website, please sign and return the reply slip to the Company's registrars, Equiniti Limited, at Aspect House, Lancing, West Sussex BN99 6DA.

Yours faithfully,

# **Mine Taylor**

Company Secretary
For and on behalf of Gama Aviation Plc

# / REPLY SLIP

# Only complete if required

Return to:

Equiniti Limited Aspect House Spencer Road Lancing West Sussex BN99 6DA

| Lancing West Sussex BN99 6DA   |
|--|
| I/We elect to continue to receive documents and information in hard copy from the Company by post. |
| Name (please state in block capitals)  |
| Address (please state in block capitals)   |
|  |
|  |
| Signed   |
| Date   |

THIS DOCUMENT IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION. If you are in any doubt about the contents of this document or as to the action you should take, you are recommended to seek your own personal financial advice immediately from your stockbroker, bank manager, solicitor, accountant or other independent financial adviser authorised under the FSMA.

If you have sold or otherwise transferred all of your Ordinary Shares, please immediately forward this document, together with the Notice of Annual General Meeting and Form of Proxy enclosed with this document, to the purchaser or transferee, or to the stockbroker, bank or other agent through whom the sale or transfer was effected, for delivery to the purchaser or transferee. If you have sold only part of your holding of Ordinary Shares, please contact your stockbroker, bank or other agent through whom the sale or transfer was effected immediately.

The Directors (whose names appear on page 4 of this document) and the Company (whose registered office appears on page 4 of this document) accept responsibility, both collectively and individually, for the information contained in this document and compliance with the AIM Rules. To the best of the knowledge and belief of the Directors and the Company (who have taken all reasonable care to ensure that such is the case), the information contained in this document is in accordance with the facts and does not omit anything likely to affect the import of such information.

This document contains no offer of transferable securities to the public within the meaning of section 102B of the FSMA, the Act or otherwise and does not constitute or form part of any offer, invitation or solicitation to purchase, subscribe for, sell or issue any ordinary shares or any other securities in the Company or to otherwise engage in any investment activity in any jurisdiction in which the same is unlawful, nor shall it, or any part of it, or the fact of its distribution, form the basis of, or be relied on in connection with, any contract. Any failure to comply with these restrictions may constitute a violation of applicable securities laws. This document does not constitute a prospectus within the meaning of section 85 of the FSMA and has not been drawn up in accordance with the Prospectus Rules and has not been, and will not be, approved by or filed with the UK Financial Conduct Authority or any other competent authority.



#### **GAMA AVIATION PLC**

(Incorporated and registered in England and Wales with registered number 07264678)

PROPOSED DIVIDEND
RENEWAL OF SHAREHOLDER AUTHORITIES
AND
NOTICE OF ANNUAL GENERAL MEETING

Notice of an Annual General Meeting of the Company to be held at the offices of the Company at Business Aviation Centre, Farnborough Airport, Farnborough, Hampshire GU14 6XA at 2:00 p.m. on Thursday 25th May 2017 is enclosed with this document. A form of proxy for use at the Annual General Meeting is enclosed with this document. Whether or not you intend to attend the Annual General Meeting, you are requested to complete the enclosed Form of Proxy in accordance with the instructions printed thereon and to return it, using the reply paid envelope provided, to the Company's registrar Equiniti Limited at Aspect House, SpencerRoad, Lancing, West Sussex BN99 6DA as soon as possible, but in any event so as to be received by no later than 2:00 p.m. on Tuesday 23 May 2017. The completion and return of a Form of Proxy will not preclude Shareholders from attending the Annual General Meeting and voting in person should they so wish.

This document, and the accompanying form of proxy, should be read in its entirety. Your attention is drawn to the letter from the Chairman of the Company which is set out in Part 2 of this document and which recommends you vote in favour of the Resolutions (as defined in the Part 2) to be proposed at the Annual General Meeting (as defined in Part 2).

A copy of this document is available at the Company's website at www.gamaaviation.com. Neither the content of the Company's website nor any website accessible by hyperlinks to the Company's website is incorporated in, or forms part of, this document.

# / CONTENTS

| EXPECTED TIMETABLE OF PRINCIPAL EVENTS               | 2 |  |  |  |  |
|--|---|--|--|--|--|
| PART 1 DEFINITIONS                                   | 3 |  |  |  |  |
| PART 2 LETTER FROM THE CHAIRMAN OF GAMA AVIATION PLC | 4 |  |  |  |  |
| NOTICE OF ANNUAL GENERAL MEETING                     | 6 |  |  |  |  |
|  |   |  |  |  |  |
| / EXPECTED TIMETABLE OF PRINCIPAL EVENTS             |   |  |  |  |  |
|  |   |  |  |  |  |

# Publication of this document and posting of the Form of Proxy

25 April 2017 2:00 p.m. on Tuesday 23 May 2017

Latest time and date for receipt of Form of Proxy

2:00 p.m. on Thursday 25 May 2017

Annual General Meeting

#### Notes

All references to time in this document are to London time.

# / PART 1 DEFINITIONS

The following definitions apply throughout this document unless the context otherwise requires:

| the Companies Act 2006 (as amended)  |
|--|
| the AIM market, being a market of that name and operated by the London Stock Exchange  |
| the AIM Rules for Companies published by the London Stock Exchange   |
| the annual general meeting of the Company to be held at the offices of the Company at Business Aviation Centre, Farnborough Airport, Farnborough, Hampshire GU14 6XA at 2:00 p.m. on 25 May 2017 |
| Gama Aviation plc  |
| the board of directors of the Company  |
| the form of proxy enclosed with the Notice   |
| the Financial Services and Markets Act 2000 (as amended)   |
| London Stock Exchange plc  |
| the notice set out at the end of this document convening the General Meeting   |
| ordinary shares of £0.01 each in the capital of the Company  |
| the Prospectus Rules brought into effect on 1 July 2005 pursuant to Commission Regulations (EC) No. 809/2004   |
| the Resolutions set out in the Notice of Annual General Meeting  |
| a proposed final dividend recommended by the Board, to be paid to<br>Shareholders following completion of the proposed Capital Reduction   |
| holders of Ordinary Shares   |
| the United Kingdom of Great Britain and Northern Ireland   |
|  |

#### / PART 2 LETTER FROM THE CHAIRMAN OF GAMA AVIATION PLC

# Gama Aviation

(Incorporated and registered in England and Wales with registered number 07264678)

| Directors:                              | Registered Office:              |
|---|---------------------------------|
| Sir Ralph Robins (Chairman)             | Business Aviation Centre        |
| Marwan Khalek (Chief Executive Officer) | Farnborough Airport Farnborough |
| Peter Brown                             | Hampshire                       |
| Kevin Godley                            | GU14 6XA                        |
| Michael Peagram                         |                                 |
| Stephen Wright                          |                                 |

Dear Shareholder 25 April 2017

# PROPOSED DIVIDEND RENEWAL OF SHAREHOLDER AUTHORITIES AND NOTICE OF ANNUAL GENERAL MEETING

#### 1. Introduction and summary

Further to the Company's announcement on 27 March 2017, I am writing in connection with proposals recommended by the Board.

Accordingly, your approval is being sought to:

- (a) issue the Proposed Dividend of 2.6 pence per Ordinary Share of the Company which will be paid on or around 18 July 2017 to those Shareholders on the register of members of the Company at 30 June 2017; the ex-dividend date being 29 June 2017;
- (b) authorise the Directors, in accordance with section 551 of the Act, to allot shares in the Company up to an aggregate nominal amount of £146,648.14;
- (c) conditional upon the passing of (b) above, authorise the Directors, in accordance with section 570 of the Act, to disapply the statutory pre-emption rights in respect of the allotment of shares up to an aggregate of £43,994.44.

The purpose of this document is to explain why the Board considers the proposed Resolutions to be in the best interests of the Company and its Shareholders as a whole and why the Board unanimously recommend that you vote in favour of the Resolutions to be proposed at the Annual General Meeting, notice of which is set out in the Notice of Annual General Meeting enclosed with this document.

### 2. The Proposed Dividend

The Directors recognise the importance of dividend income to Shareholders and, as confirmed last year, intend to adopt a progressive dividend policy. This policy will be subject to the retention of funds needed to fund future growth of the Company's business. All of the Ordinary Shares comprising the share capital of the Company will rank pari passu for the payment of dividends.

Accordingly, Shareholders are being asked to approve the Proposed Dividend of 2.6 pence per Ordinary Share proposed by the Company which will be paid on or around 18 July 2017 as a dividend to those Shareholders on the register of members of the Company at 30 June 2017; the ex-dividend date being 29 June 2017.

**3. Renewing Shareholder Authorities – Allotment of share capital and disapplication of statutory pre-emption rights** In order to facilitate the Company issuing shares until the earlier of the conclusion of the next annual general meeting and fifteen months from passing the relevant Resolutions, as is customary for annual general meetings of companies quoted on AIM such as the Company, the Board is seeking the authority of the Shareholders to enable the Company to allot shares in the Company up to an aggregate nominal amount of £146,648.14. The Board is also seeking authority of the Shareholders to disapply the statutory pre-emption rights in respect of any allotment of shares up to an aggregate of £43,994.44.

#### 4. The Annual General Meeting

Set out at the end of this document is a Notice of Annual General Meeting to be held at 2:00 p.m. on 25 May 2017 at the offices of the Company at Business Aviation Centre, Farnborough Airport, Farnborough, Hampshire GU14 6XA, at which the following Resolutions will be proposed.

In terms of ordinary business, the following Resolutions will be proposed, to:

- (1) receive the Company's annual accounts for the financial year ended 31 December 2016 together with the directors' report and auditors' report on those accounts;
- (2) approve the reappointment of Grant Thornton UK LLP as auditor of the Company;
- (3) approve the re-appointment of Sir Ralph Robins, who is subject to retirement by rotation, as a Director of the Company;
- (4) approve the re-appointment of Michael Peagram, who is subject to retirement by rotation, as a Director of the Company;
- (5) approve the use of electronic communications with Shareholders by the Company;
- (6) approve the Proposed Dividend to Shareholders;
- (7) approve the authorisation of the Directors to allot shares in accordance with section 551 of the Act 2006 up to an aggregate nominal amount of £146,648.14.

In addition, the following will be proposed as a special Resolution, to:

(8) approve the authorisation of the Directors to disapply statutory pre-emption rights in accordance with section 570 in respect of the allotment in Resolution (7) up to an aggregate nominal amount of £43,994.44.

#### 5. Action to be taken

A Form of Proxy for use by Shareholders at the Annual General Meeting is enclosed with this document. Whether or not you intend to attend the Annual General Meeting, you are requested to complete and sign the Form of Proxy in accordance with the instructions printed thereon and to return it, using the reply paid envelope provided, to Equiniti Limited at Aspect House, Spencer Road, Lancing, West Sussex BN99 6DA as soon as possible, but in any event so as to be received by no later than 2:00 p.m. on 23 May 2017. The completion and return of a Form of Proxy will not preclude Shareholders from attending the Annual General Meeting and voting in person should they so wish.

#### 6. Recommendation

The Directors consider the above set out Resolutions are likely to promote the success of the Company for the benefit of the Shareholders as a whole. Accordingly, the Board unanimously recommend that you vote in favour of the Resolutions, as the Directors intend to do so in respect of their beneficial holdings. Shareholders are recommended to seek their own personal tax advice in relation to the proposals.

Yours faithfully

SIR RALPH ROBINS
Chairman
Gama Aviation plc

#### / NOTICE OF ANNUAL GENERAL MEETING

#### **GAMA AVIATION PLC**

#### (Incorporated and registered in England and Wales with registered number 07264678)

NOTICE is hereby given that the Annual General Meeting of Gama Aviation plc (the "Company") will be held at the offices of the Company at Business Aviation Centre, Farnborough Airport, Farnborough, Hampshire GU14 6XA at 2:00 p.m. on 25 May 2017 for the purpose of considering and, if thought fit, passing Resolutions 1 – 7 as ordinary resolutions and Resolution 8 as a special resolution:

#### **Ordinary Resolutions**

- 1. THAT, the Company's annual accounts for the financial year ended 31 December 2016 together with the directors' report and auditors' report on those accounts be received and adopted.
- 2. THAT, Grant Thornton UK LLP be reappointed as auditor of the Company to hold office until the next annual general meeting of the Company.
- 3. THAT, Sir Ralph Robins, who retires by rotation, be reappointed as a Director of the Company.
- 4. THAT, Michael Peagram, who retires by rotation, be reappointed as a Director of the Company.
- 5. THAT, the Company may use electronic communications and in particular may send or supply any document or information to Shareholders by sending them by email or by making them available on a website to Shareholders who do not elect to receive them in hard copy and this Resolution will supersede any provision in the Company's articles of association to the extent that it is inconsistent with this Resolution.
- 6. THAT, a final dividend of 2.6 pence per Ordinary Share be approved.
- 7. THAT, in accordance with section 551 of the Companies Act 2006, the Directors be generally and unconditionally authorised to allot shares in the Company up to an aggregate nominal amount of £146,648.14 provided that this authority shall unless renewed, varied or revoked by the Company, expire on the earlier of the conclusion of the next annual general meeting of the Company and the date falling fifteen months after the date of the passing of this Resolution save that the Company may, before such expiry, make offers or agreements which would or might require relevant securities to be allotted and the Directors may allot relevant securities in pursuance of such offer or agreement notwithstanding that the authority conferred by this Resolution has expired.

#### **Special Resolution**

8. THAT, in accordance with section 570 of the Companies Act 2006, the Directors be generally empowered to allot equity securities (as defined in section 560 of the Companies Act 2006) as if section 561(1) of the Companies Act 2006 shall not apply to such allotment, provided that this power shall be limited to the allotment of equity securities up to an aggregate nominal amount of £43,994.44. The power granted by this Resolution will expire on the earlier of the conclusion of the next annual general meeting of the Company and the date falling fifteen months after the date of the passing of this Resolution (unless renewed, varied or revoked by the Company prior to or on such date) save that the Company may, before such expiry, make offers or agreements which would or might require equity securities to be allotted after such expiry and the Directors may allot equity securities in pursuance of any such offer or agreement notwithstanding that the power conferred by this Resolution has expired.

Dated: 25 April 2017

By order of the Board,

Mine Taylor Company Secretary

Registered office:

Business Aviation Centre Farnborough Airport Farnborough Hampshire GU14 6XA

#### Notes

- 1. A member entitled to attend, speak and vote at the Annual General Meeting may appoint one or more proxies (who need not be members of the Company) to exercise these rights instead of him. A proxy form is enclosed with this document. A member may appoint more than one proxy, provided that each proxy is appointed to exercise the rights attached to different shares. To be effective, an instrument appointing a proxy must be returned so as to reach Equiniti Limited at Aspect House, Spencer Road, Lancing, West Sussex BN99 6DA no later than 2:00 p.m. on 23 May 2017. The appointment of a proxy will not preclude a member from attending and/or voting at the meeting should he subsequently decide to do so. Any power of attorney or any other authority under which the proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.
- 2. Any corporation which is a member can appoint one or more corporate representatives who may exercise on its behalf all of its powers as a member provided that they do not do so in relation to the same shares.
- 3. Pursuant to regulation 41 of the Uncertificated Securities Regulations 2001, entitlement to attend and vote at the meeting and the number of votes which may be cast thereat will be determined by reference to the register of members of the Company at 18:30 p.m. on the day which is two working days before the day of the meeting or adjourned meeting. Changes to entries on the register of members of the Company after that time shall be disregarded in determining the rights of any person to attend and vote at the meeting.
- 4. As at 24 April 2017 (being the last business day prior to the publication of this Notice) the Company's issued share capital consists of 43,994,442 ordinary shares, carrying one vote each. Therefore, the total voting rights in the Company as at that date are 43,994,442.

# **Gama Aviation Plc**

Business Aviation Centre Farnborough Airport Farnborough Hampshire GU14 6XA UK

gamaaviation.com



# Gama Aviation plc – ANNUAL GENERAL MEETING 2017 FORM OF PROXY

Before completing this form, please read the explanatory notes overleaf

Resolution has expired

I/We being a member of the Company appoint the Chairman of the meeting or (see note 3)

| as my/our proxy to attend, speak and vote on my/our behalf at the Annual General Meeting of the Company to be held on Thursda 2:00 pm and at any adjournment of the meeting.   | y, 25 Ma | зу 2017 | at                         |
|--|----------|---------|----------------------------|
| $I/We \ direct \ my/our \ proxy \ to vote \ on \ the \ following \ resolutions \ as \ I/we \ have \ indicated \ by \ marking \ the \ appropriate \ box \ with \ an \ 'X \ my/our \ proxy \ will \ vote \ or \ abstain \ from \ voting \ at \ his \ or \ her \ discretion \ and \ I/we \ authorise \ my/our \ proxy \ to \ vote \ (or \ abstain \ from \ voting \ abstain \ abstain \ from \ voting \ abstain \ $ |          |         |                            |
| RESOLUTIONS  |          |         | eld (                      |
| Please mark 'X' to indicate how you wish to vote   |          | st      | with<br>ote 5              |
|  | For      | Against | Vote withheld (see note 5) |
| ORDINARY RESOLUTIONS   | _        | •       |                            |
| 1 THAT, the Company's annual accounts for the financial year ended 31 December 2016 together with the directors' report and auditors' report<br>on those accounts be received and adopted.   | X        | X       |                            |
| 2 THAT, Grant Thornton UK LLP be reappointed as auditor of the Company to hold office until the next annual general meeting of the Company.  | X        | X       | X                          |
| 3 THAT, Sir Ralph Robins, who retires by rotation, be reappointed as a Director of the Company.  | X        | X       | X                          |
| 4 THAT, Michael Peagram, who retires by rotation, be reappointed as a Director of the Company.   | X        | X       | X                          |
| 5 THAT, the Company may use electronic communications and in particular may send or supply any document or information to Shareholders by sending them by email or by making them available on a website to Shareholders who do not elect to receive them in hard copy and this Resolution will supersede any provision in the Company's articles of association to the extent that it is inconsistent with this Resolution.   | X        | X       | X                          |
| 6 THAT, a final dividend of 2.6 pence per Ordinary Share, to be issued to Shareholders on the register of members of the Company as 30 June 2017.  | X        | X       | X                          |
| THAT, in accordance with section 551 of the Companies Act 2006, the Directors be generally and unconditionally authorised to allot shares in the Company up to an aggregate nominal amount of £146,648.14 provided that this authority shall unless renewed, varied or revoked by the Company, expire on the earlier of the conclusion of the next annual general meeting of the Company and the date falling fifteen months after the date of the passing of this Resolution save that the Company may, before such expiry, make offers or agreements which would or might require relevant securities to be allotted and the Directors may allot relevant securities in pursuance of such offer or agreement notwithstanding that the authority conferred by this Resolution has expired.  | ×        | X       | ×                          |
| SPECIAL RESOLUTION   |          |         |                            |
| 8 THAT, in accordance with section 570 of the Companies Act 2006, the Directors be generally empowered to allot equity securities (as defined  |          |         |                            |

in section 560 of the Companies Act 2006) as if section 561(1) of the Companies Act 2006 shall not apply to such allotment, provided that this power shall be limited to the allotment of equity securities up to an aggregate nominal amount of £43,994.44. The power granted by this Resolution will expire on the earlier of the conclusion of the next annual general meeting of the Company and the date falling fifteen months after the date of the passing of this Resolution funless renewed, varied or revoked by the Company prior to or on such date) save that the Company may, before such expiry, make offers or agreements which would or might require equity securities to be allotted after such expiry and the Directors may allot equity securities in pursuance of any such offer or agreement notwithstanding that the power conferred by this

| Signature                       | Date |  |  |  |  |
|---------------------------------|------|--|--|--|--|
| Full Name of Shareholder:       |      |  |  |  |  |
| Address:                        |      |  |  |  |  |
| Name of joint holders (if any): |      |  |  |  |  |

#### NOTES TO THE FORM OF PROXY

- As a member of the Company you are entitled to appoint a one or more persons as a proxy to exercise all or any of your rights
  to attend, and on a poll, to vote instead of you at an annual general meeting of the Company. You can only appoint a proxy
  using the procedures set out in these notes.
- 2. Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.
- 3. A proxy does not need to be a member of the Company but must attend the meeting to represent you. To appoint as your proxy a person other than the Chairman of the meeting, insert their full name in the box. If you sign and return this proxy form with no name inserted in the box, the Chairman of the meeting will be deemed to be your proxy. Where you appoint as your proxy someone other than the Chairman, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you will need to appoint someone other than the Chairman and give them the relevant instructions directly.
- 4. You may appoint more than one proxy. The following principles apply in relation to the appointment of multiple proxies:
  - (a) the Company will give effect to the intentions of members and include votes wherever and to the fullest extent possible.
  - (b) Where a proxy does not state the number of shares to which it applies (a "blank proxy") then, subject to the following principles where more than one proxy is appointed, that proxy is deemed to have been appointed in relation to the total number of shares registered in the name of the appointing member (the "member's entire holding"). In the event of a conflict between a blank proxy and a proxy which does state the number of shares to which it applies (a "specific proxy"), the specific proxy shall be counted first, regardless of the time it was sent or received (on the basis that, as far as possible, the conflicting forms of proxy should be judged to be in respect of different shares) and remaining shares will be apportioned to the blank proxy (pro rata if there is more than one).
  - (c) Where there is more than one proxy appointed and the total number of shares in respect of which proxies are appointed is no greater than the member's entire holding, it is assumed that proxies are appointed in relation to different shares, rather than that conflicting appointments have been made in relation to the same shares. That is, there is only assumed to be a conflict where the aggregate number of shares in respect of which proxies have been appointed exceeds the member's entire holding.
  - (d) When considering conflicting proxies, later proxies will prevail over earlier proxies, and which proxy is later will be determined on the basis of which proxy is last sent (or, if the Company is unable to determine which is last sent, last received). Proxies in the same envelope will be treated as sent and received at the same time, to minimise the number of conflicting proxies.
  - (e) If conflicting proxies are sent or received at the same time in respect of (or deemed to be in respect of) an entire holding, none of them shall be treated as valid.
  - (f) Where the aggregate number of shares in respect of which proxies are appointed exceeds a member's entire holding and it is not possible to determine the order in which they were sent or received (or they were all sent or received at the same time), the number of votes attributed to each proxy will be reduced pro rata.
  - (g) Where the application of paragraph (f) above gives rise to fractions of shares, such fractions will be rounded down.
  - (h) If a member appoints a proxy or proxies and then decides to attend the Annual General Meeting in person and vote using his voting card, then the vote in person will override the proxy vote(s). If the vote in person is in respect of the member's entire holding then all proxy votes will be disregarded. If, however, the member votes at the meeting in respect of less than the member's entire holding, then if the member indicates on his voting card that all proxies are to be disregarded, that shall be the case; but if the member does not specifically revoke proxies, then the vote in person will be treated in the same way as if it were the last received proxy and earlier proxies will only be disregarded to the extent that to count them would result in the number of votes being cast exceeding the member's entire holding.
  - (i) In relation to paragraph (h) above, in the event that a member does not specifically revoke proxies, it will not be possible for the Company to determine the intentions of the member in this regard. However, in light of the aim to include votes wherever and to the fullest extent possible, it will be assumed that earlier proxies should continue to apply to the fullest extent possible.
- 5. To direct your proxy how to vote on the Resolutions mark the appropriate box with an 'X'. To abstain from voting on a Resolution, select the relevant "Yote withheld" box. A vote withheld is not a vote in law, which means that the vote will not be counted in the calculation of votes for or against the Resolution. If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting.
- 6. To appoint a proxy using this form, the form must be:
  - / completed and signed;
  - $/ \quad \text{sent or delivered to Equiniti Limited at Aspect House, Spencer Road, Lancing, West Sussex BN99 \, 6DA; and leaves the sent of the s$
  - / received by Equiniti Limited at Aspect House, Spencer Road, Lancing, West Sussex BN99 6DA no later than 2:00 pm on 23 May 2017.
- 7. In the case of a member which is a company, this proxy form must be executed under its common seal or signed on its behalf by an officer of the company or an attorney for the company.
- 8. Any power of attorney or any other authority under which it is signed, or a notarially certified copy or a copy certified in accordance with the Powers of Attorney Act 1971, of such power or written authority must be included with the proxy form.